General Federation of Women's Clubs of Massachusetts T Jablanski, President Counselor Assignments 2022-2024 Administration

Members of Executive Committee (EC) serve as advisors to all GFWC Special Program Chairmen, Community Service Program Chairmen, Advancement Plan Chairmen and other State Committee Chairmen. This Counselor is your liaison to EC. Please contact them as needed.

President: T Jablanski

State Business:

Meeting agendas, scripts, site visits GFWC and GFWC NER Board of Directors Headquarters Commission Trustee Memorial Education Scholarship Member

Communications and State Meetings:

Meetings

Credentials/Registrations Elections, Protocol, Manual Website

Federation Topics President's Project

1st Vice President: Jen Nowak State Business:

Appointments Chairman Chairman of Finance Committee Headquarters Commission Trustee

Counselor to:

Junior Membership/Attend Junior Meetings Bylaws /Attend Bylaws meetings Scholarship Headquarters Commission Memorial Forest Nominating

2nd Vice President: Terry Rouvalis *State Business:*

Dean of Chairman
Finance Committee Member
Appointments Committee Member
Resolutions Chairman
Report Writing Co-Coordinator
Counselor to:
GFWC Special Programs
GFWC Advancement Areas

Recording Secretary: Alicia Sheridan State Business:

Minutes of Executive Board, Council, State Meetings, Historian

Resolutions Committee Member

Corresponding Secretary: Bernadette Bennett <u>State Business:</u>

Correspondence as needed, Roll Call, Vendor Contracts

Resolutions Committee Member

Treasurer: Katie Robey State Business:

Dues, Financial Reports, Pay bills, Auditor Club Dues, Invoicing, Budget Process Finance Committee Member

Memorial Education Scholarship Committee Member

Headquarters Commission Trustee

Liaison to:

Accountant firm and Merrill Lynch

Counselor to: Scholarships

<u>Director of Junior Clubs</u>: Marisa Jablanski *State Business:*

Meeting agendas, scripts, site visits GFWC and GFWC NER Board of Directors Finance Committee Member Co-Coordinator Report writing