

EDUCATE ~ ENGAGE ~ EMPOWER

LEADERS ~ FINDING THEM, TRAINING THEM, KEEPING THEM

“A good leader inspires people to have confidence in the leader, a great leader inspires people to have confidence in themselves.”

Eleanor Roosevelt

TIPS

The GFWC Leadership Toolkit is a great resource.

Delegate Effectively:

- ✓ Know members abilities, to set them up for success.
- ✓ Support members by sharing resources & plans
- ✓ Discuss goals and objectives of the task with members

Work on creating a plan of succession for your club



GFWC
est. 1890
**GENERAL FEDERATION
OF WOMEN'S CLUBS**
MASSACHUSETTS

From Leadership Manual Pages

It is important for club leaders to be aware of the challenges involved in identifying and developing prospective leaders in your club and to create an action plan to ensure strong, competent leadership for the club's future. Most often, people will be more likely to accept leadership positions if they have a clearer understanding and a good idea of what is expected of them. Most importantly they need to know that you, as the current leader, will nurture and support them along the way.

HOW TO IDENTIFY POTENTIAL LEADERS, DO THEY HAVE:

- Great Listening Skills
- Communication Skills
- Innovative Ideas
- Passion about Making a Difference
- Willingness to Learn
- Upbeat Attitude

SETTING THE TONE AND CREATING A HEALTHY CLUB CULTURE

Do your members look forward to coming to a meeting? Figure out the mix between ~ business, service project, social time, speakers ~ what will keep your members wanting to attending club meetings?

Always be accessible to the membership ~ and let them know that.

Maintain your composure ~ a cool and level-headed leader helps to foster a calm, steady culture within your club.

Stay positive when adversity hits ~ maintain an eye on the future, have a positive outlook, and realize that every setback is temporary. Your reaction has a direct impact on your members actions.

As a club leader you have the power to inspire. Clearly articulate the mission you have undertaken for your club, and how it contributes to the world around you. The passion for fulfilling the mission goes a long way towards sustainable your club's culture of success.

DEVELOP A LEADERSHIP ACTION PLAN FOR YOUR CLUB

- Determine the strengths of club volunteers
- Provide training – develop procedure books or job descriptions
- Assign mentors to provide guidance for new leaders
- Hold yearly planning meetings to establish goals and timelines
- Evaluate club projects upon completion
- Encourage routine committee meetings to plan club projects, activities, and fundraisers.