**GFWC OF MASSACHUSETTS**

**PROJECT REPORT FORM**

(May be typed or handwritten)

**Name of Club: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Year Project was done: \_\_\_\_\_\_\_\_\_\_**

**Name of Person reporting: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Circle the program area for this report:**

Community Service Programs:Advancement Areas:Special Programs/GFWC MA focus areas:

Arts Membership

GFWC Signature Program: Domestic Violence

Junior Special Program: Advocates for Children

GFWC MA President’s Project: More Than Words

GFWC MA focus area: MassSTAR

GFWC MA Director of Junior Clubs Project: Wreaths

 Across America

GFWC MA focus area: Turning Point Suffragist

 Memorial

Conservation Leadership

Education Communications & Public Relations

Home Life Legislation/Public Policy

International Outreach Fundraising

Public Issues WHRC

**Name of Club Project or Activity:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Who benefitted? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**To help us provide details to GFWC and give recognition to your club, please write a paragraph giving a brief but detailed description of the program or project.** *What made this project successful or unique? Creative?*

*Was it a new project? What was the goal for initiating this project? What would your club change next time?*

**INCLUDE: for Community Service and Special Programs and WHRC:**

**# Members involved: \_\_\_\_\_\_ / Hours: \_\_\_\_\_\_ / $ Donated \_\_\_\_\_\_ / In-kind worth $\_\_\_\_\_\_\_**

**INCLUDE: for Advancement Areas (only Communications & PR, Leadership, Legislation/PP, and Membership):**

**# Members involved: \_\_\_\_\_\_ / Hours: \_\_\_\_\_\_ / $ Spent \_\_\_\_\_\_**

**INCLUDE: for Fundraising:**

**# Members involved: \_\_\_\_\_\_ / Hours: \_\_\_\_\_\_ / $ Raised \_\_\_\_\_\_**

 **Clubs may submit up to 3 Project Report Forms per GFWC Program area. (as circled above)**

Staple or clip projectforms to the **GFWC Statistical Form**. Mail to state headquarters **by January 31, 2019.**

Additional copies of this form may be downloaded at[***http://www.gfwcma.org/report-writing.html***](http://www.gfwcma.org/report-writing.html)